

SOUTHEAST CHILD AND FAMILY SERVICES

FOSTER PARENT PAYMENT SCHEDULE

OCTOBER. 2017

05-Oct-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (September 16 -30, 2017)
06-Oct-17 RESPITE FOR SEPTEMBER 2017
20-Oct-17 REIMBURSEMENTS
20-Oct-17 MID MONTH CHILD MAINTENANCE PAYMENTS
31-Oct-17 RESPITE TIMESHEETS DUE (OCTOBER 1 - 31, 17)
31-Oct-17 REIMBURSEMENT CUT OFF

NOVEMBER. 2017

06-Nov-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (October 16 - 31, 2017)
07-Nov-17 RESPITE FOR OCTOBER 2017
20-Nov-17 MID MONTH CHILD MAINTENANCE PAYMENTS
20-Nov-17 REIMBURSEMENTS
30-Nov-17 RESPITE TIMESHEETS DUE (NOVEMBER 1 - 30, 17)
30-Nov-17 REIMBURSEMENT CUT OFF

DECEMBER. 2017

05-Dec-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (November 16 -30, 2017)
07-Dec-17 RESPITE FOR NOVEMBER 2017
20-Dec-17 MID MONTH CHILD MAINTENANCE PAYMENTS
20-Dec-17 REIMBURSEMENTS
31-Dec-17 RESPITE TIMESHEETS DUE (DECEMBER 1 - 31, 17)
31-Dec-17 REIMBURSEMENT CUT OFF
05-Jan-18 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (December 16 -31, 2017)
08-Jan-18 RESPITE FOR DECEMBER 2017

*****IMPORTANT INFORMATION**

FINANCE DEPARTMENT PROCESSES

REIMBURSEMENTS	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL
TRAVEL	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL
FAMILY VISITS	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL
ADDITIONAL RESPITE	SUBMIT BY:
	FAX: 204-947-9418

ATTENTION:	EMAIL:	RESPITE@SECFS.ORG
LAURA	DIRECT:	4TH FLOOR - 360 BROADWAY AVE.

UNPAID ITEMS	IF YOU HAVE SUBMITTED AN ITEM THAT HAS NOT BEEN PAID OR THERE ARE ANY DISCREPANCIES, PLEASE CONTACT YOUR WORKER OR SEND YOUR INQUIRY TO THE FOLLOWING FINANCIAL.INQUIRIES@SECFS.ORG PLEASE ALLOW UP TO 3 WEEKS FROM THE DATE OF SUBMISSION BEFORE INQUIRING ABOUT ANY UNPAID ITEMS.
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LATE RESPITE TIMESHEETS WILL NOT BE PROCESSED UNTIL THE NEXT RESPITE RUN.

**** PLEASE NOTE DATES ARE SUBJECT TO CHANGE**