

SOUTHEAST CHILD AND FAMILY SERVICES

FOSTER PARENT PAYMENT SCHEDULE

JULY. 2017

05-Jul-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (June 16 -30, 2017)
10-Jul-17 RESPITE FOR MARGH 2016
20-Jul-17 REIMBURSEMENTS
20-Jul-17 MID MONTH CHILD MAINTENANCE PAYMENTS
31-Jul-17 RESPITE TIMESHEETS DUE (JULY 1 - 31, 17)
31-Jul-17 REIMBURSEMENT CUT OFF

AUGUST. 2017

04-Aug-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (July 16 - 31, 2017)
08-Aug-17 RESPITE FOR APRIL 2016
21-Aug-17 MID MONTH CHILD MAINTENANCE PAYMENTS
21-Aug-17 REIMBURSEMENTS
31-Aug-17 RESPITE TIMESHEETS DUE (AUGUST 1 - 31, 17)
31-Aug-17 REIMBURSEMENT CUT OFF

SEPTEMBER. 2017

05-Sep-17 END OF THE MONTH CHILD MAINTENANCE PAYMENTS (August 16 -31, 2016)
08-Sep-17 RESPITE FOR MAY 2016
20-Sep-17 MID MONTH CHILD MAINTENANCE PAYMENTS
20-Sep-17 REIMBURSEMENTS
30-Sep-17 RESPITE TIMESHEETS DUE (SEPTEMBER 1 - 30 17)
30-Sep-17 REIMBURSEMENTS CUT OFF

*****IMPORTANT INFORMATION**

FINANCE DEPARTMENT PROCESSES

REIMBURSEMENTS	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL	
TRAVEL	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL	
FAMILY VISITS	SUBMIT TO CHILD'S SOCIAL WORKER FOR APPROVAL	
ADDITIONAL RESPITE	SUBMIT BY:	
	FAX:	204-947-9418
ATTENTION:	EMAIL:	RESPITE@SECFS.ORG
LAURA	DIRECT:	4TH FLOOR - 360 BROADWAY AVE.

UNPAID ITEMS

IF YOU HAVE SUBMITTED AN ITEM THAT HAS NOT BEEN PAID OR THERE ARE ANY DISCREPANCIES, PLEASE CONTACT YOUR WORKER OR SEND YOUR INQUIRY TO THE FOLLOWING FINANCIAL.INQUIRIES@SECFS.ORG
PLEASE ALLOW UP TO 3 WEEKS FROM THE DATE OF SUBMISSION BEFORE INQUIRING ABOUT ANY UNPAID ITEMS.

LATE RESPITE TIMESHEETS WILL NOT BE PROCESSED UNTIL THE NEXT RESPITE RUN.

**** PLEASE NOTE DATES ARE SUBJECT TO CHANGE**