



## EMPLOYMENT OPPORTUNITY

<b>Competition No.:</b>	<b>2021-06</b>
<b>Position:</b>	<b>Community Supervisor</b>
<b>Classification:</b>	<b>SP5 Qualified Candidate's Salary: \$64,380.46 - \$87,399.28</b>
<b>Conditions:</b>	<ul style="list-style-type: none"><li>• <i>Full-time Permanent</i></li><li>• <i>An Eligibility List may be established for future openings</i></li><li>• <i>Preference will be given to internal candidates</i></li></ul>
<b>Department:</b>	<b>Hollow Water Community</b>
<b>Location:</b>	<b>Hollow Water, MB</b>
<b>Date Posted:</b>	<b>February 11, 2021</b>
<b>Closing Date:</b>	<b>4:30 p.m. on March 1, 2021</b>
<b>Applications:</b>	<b>Email: <a href="mailto:hr@secfs.ca">hr@secfs.ca</a> Fax: 204.594.0499</b>

### Duties & Responsibilities:

- As part of the Agency Management Team, will supervise, guide and direct Case Management within the Hollow Water CFS Office
- Provides protection and prevention services to the children and families of the Hollow Water Community
- Excellent case and file management skills; stress management; time management; and, documentation detail (e.g., CFSIS, IM, etc.)
- Must be willing and able to carry a Family Protection and Child-In-Care caseload
- Intervenes and manages crisis situations in an appropriate manner with creative problem-solving abilities
- Establishes, develops and maintains partnerships with Community Resources for clients and fellow team members
- Participates in Agency events / training as required; and, working in a team-based environment with independent responsibilities
- Willing and able to travel to designated First Nations Communities and rural areas as required with flexibility in work days and hours

### Qualifications:

- Bachelor of Social Work (an equivalent combination of education and experience may be considered)
- A minimum of five (5) years' experience in child welfare (supervisory experience may be considered an asset)
- Knowledge of the culture and community receiving service from the Agency
- Experience conducting investigations including gathering and analyzing information to implement appropriate action(s)
- Demonstrated experience, working knowledge of and familiarity with
  - Aboriginal culture and an understanding of the rural cultural environment
  - *The Child and Family Services Act*; and, *The Adoption Act*; Aboriginal child welfare practices; First Nations history; and, colonization
  - Mentoring and advising staff with challenging caseloads (including Intake, Child Protection, Family Enhancement and Family Service delivery); de-escalating conflict while providing resolution; and, gaining the cooperation of others in a rapidly-changing environment
  - Crisis intervention; child protection investigations; assessment of high risk situations to determine appropriate response times
  - Substance abuse; family violence; child abuse/neglect; grief and loss issues; and, community resources
- Excellent verbal and written communication skills (especially with regard to documentation and report-writing)
- Strong interpersonal as well as organizational skills
- Proficiency with Microsoft Office, CFSIS, IM and SDM as well as a valid driver's license and a reliable vehicle

### Application Process:

- Preference will be given to Southeast Community Members and Aboriginal (First Nations, Métis or Inuit) candidates meeting the posted requirements
- Forward your résumé (with three [3] references) and cover letter stating clearly how you meet the qualifications
- Please cite the Competition Number and Position in the subject line when submitting by email or fax
- Satisfactory Criminal Record; Prior Contact; and, Child Abuse are required for all SECFS positions
- We thank all applicants; however, only those candidates selected for an interview will be contacted



Berens River · Black River · Bloodvein · Brokenhead · Hollow Water · Little Grand Rapids · Pauingassi · Poplar River

**We offer exceptional life insurance; pension; health/vision/dental; and, annual leave benefits**

**Job Postings can be viewed at: [www.southeastcfs.org](http://www.southeastcfs.org)**